



Commander's Policy

414th Base Support Battalion

APO AE 09165



POLICY NO: 2-3 PROPONENT: AETV-HUG-A DATE: 26 Jun 01

SUBJECT: Inappropriate Behavior in the 414th BSB Child Development Services (CDS) Programs

1. Purpose: To establish guidelines for dealing with children expressing inappropriate behavior that cannot be redirected.
2. Applicability: This applies to all parents with children attending Child Development Services programs within the 414th BSB.
3. General:
 - a. Children exhibiting inappropriate behavior may pose a risk to themselves and/or others attending CDS programs.
 - b. Inappropriate behavior may include, but is not limited to swearing, biting (drawing blood and breaking skin), kicking, hitting, spitting, uncontrollable tantrums, or running away from a classroom or facility.
 - c. In order to provide parents and staff with a solution to resolve conflicts or disturbances, which may be beyond staff authority and/or ability, the following guidelines should be implemented:
 - (1) CDS personnel and FCC providers will attempt to redirect the child, understanding the behavioral expectations and developmental levels of varying age groups.
 - (2) Incidents/behavior will be documented on an incident report form and a copy will be provided to the parent.
 - (3) When a child cannot be redirected using appropriate guidance techniques, the parent will be called to pick up the child for the remainder of the current day. This is a "cooling off" period for both the child and staff.

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(4) If a parent needs to be called three (3) times during a month's period to pick up a child due to inappropriate behavior, CDS Standing Operating Procedures (SOP) #62, SOP for Children with Inappropriate Behavior will be implemented.

4. Parent conferences will take place to discuss observations and to establish a plan for both the staff and parent to work together to correct the inappropriate behavior.

5. Point of contact for this action is the CDS Coordinator, DSN.

JERRY L. MRAZ
LTC, AG
Commanding

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